



National Oncology Pharmacy Symposium **October 23-25, 2009, Fairmont Château Laurier, Ottawa, ON**

Poster Abstract Submission Guidelines

Poster Abstract Submission Deadline

The deadline for poster abstract submission is September 15, 2009 at 17:00 PST. The submitting author will be notified of acceptance by email the week of September 25.

Presenting Author

The presenting author must be registered for the conference. To register, please visit www.capho.org and click on the "Register Now" link.

Title and Content

The poster title must be all in CAPS. The poster abstract is to include an objective, design, results, conclusion and contact information.

Submission Categories

The two submission categories are:

- Clinical or translation research
- Pharmacy practice and administration

Contact Information

The contact information that is required to be provided is:

- Name of presenting author
- Affiliation of presenting author

Poster Abstract Length

The poster abstracts length is to be a maximum of 200 words.

Abbreviations

The use of standard abbreviations is desirable.

Language

Poster Abstracts and Presentations are accepted in either ENGLISH or FRENCH.

Number of Submissions

An individual may submit up to two poster abstracts.

Sponsor

If applicable, please provide the name and contact information (phone and email included) of the poster abstract sponsor.



Poster Display Criteria

Poster Session Attendance and Presentation

Attendance is mandatory at the poster session reception on Saturday, October 24 from 16:30 to 18:30 and at the awards presentations on Sunday, October 25 from 8:45 to 9:15. Multiple copies of supporting documents and/or brochures are encouraged to be available during the poster reception on Saturday, October 24.

Poster Categories

There will be two categories for submission:

- New posters (posters that have not been displayed before)
- Encore posters (posters that have been presented elsewhere)

Only new posters are considered for the CAPHO awards. Encore posters are not considered for judging however may be presented to allow exposure with a new audience.

Poster Size

- All posters must be 4 foot by 4 foot in dimension.
- All posters must be displayed on poster paper. Please note that 8.5 X 11 sheets will not be accepted.
- Materials must be readable from distance of 3 feet or more.
- The font used must be a minimum of 22 points and in bold format.

Judging

There will be a panel of five judges who will review the posters on Friday, October 23 and/or Saturday October 24.

Awards

There will be three awards presented:

1. Best Overall Poster for Pharmacy Practice – \$500
2. Best Overall Poster for Research – \$500
3. Honourable Mention – 2010 Complimentary Conference Registration

If your poster is selected as a winner of one of the categories you will be asked to give a brief 10 minute presentation on the poster at the plenary session on the morning of Sunday, October 25 between 8:45 and 9:15.